REFUND REQUEST FORM

To,   Date: _____
The Branch Manager
HDB Financial Services Limited,
_____.

Dear Sir/Madam,

Loan Account No: _____   Product: _____

GSTIN (if applicable) | | | | | | | | | | | | | | |

Contact No:_____   Email ID:_____

I/We have availed a loan vide the above mentioned Loan account no. I/We hereby authorize you to process our below request.

Type of Request (tick as applicable)

a) EMI Refund   ☐
b) Excess Refund   ☐
c) Others (Pl. Specify) _____

I/We hereby authorize you to process our request and adjust any claims towards, EMI / Charges / Principal Outstanding in the above /any of our other loan accounts, as the case may be.

I/We hereby also authorize you to process the excess amount (if any), after the aforesaid adjustment, as refund to our account, details of which are given below.(copy of cancel cheque enclosed herewith).

Account Name	
Bank Name	
Branch	
A/C No.	
IFSC Code	
UPI Id	

Yours Sincerely,

(Signature of Borrower/Co-Borrower)
_____**For Internal Use**_____

Sugar CRM Ticket ID:_____   **Date of request sent to COPS/HO** _____

Date of Updation at COPS/HO _____   **Date of Refund** _____

---**Customer Acknowledgment** ---

                                    Sugar CRM Ticket ID:_____
Customer Name _____   **Date of Request** _____

Branch _____   **Request Type** _____

HDB Official Name _____   **Signature** _____

* Processing Time: 10 working days from date of request submission at branch