

## HDB FINANCIAL SERVICES LIMITED

[CIN: U65993GJ2007PLC051028]

**Registered Office:** Radhika, 2<sup>nd</sup> Floor, Law Garden Road, Navrangpura, Ahmedabad - 380 009

Tel. No.: 022-3958 6300, Fax No.: 022-3958 6666, Email ID: compliance@hdbfs.com, Website: www.hdbfs.com

### NOTICE OF 9<sup>TH</sup> ANNUAL GENERAL MEETING

**NOTICE is hereby given that the Ninth Annual General Meeting of HDB Financial Services Limited will be held on Tuesday, June 28, 2016 at 12:00 noon at HDFC Bank House, Final Plot No.287, Ellis Bridge Township Scheme No. 3, Navrangpura, Ahmedabad, Gujarat - 380 009, to transact the following business:**

#### **ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited financial statements of the Company for the year ended March 31, 2016, including the Audited Balance Sheet as at March 31, 2016, the Statement of Profit and Loss for the year ended on that date and the Cash Flow Statement for the year ended on that date together with the Reports of the Directors and Auditors thereon.
2. To confirm the payment of Interim Dividend for the financial year 2015-16 and to declare final dividend on equity shares for the financial year ended on March 31, 2016.
3. To ratify the appointment of Statutory Auditors, fix their remuneration and in this regard to consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Section 139 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, (including any statutory modification(s) or re-enactment thereof) and pursuant to the recommendations of the Audit Committee and the Board of Directors, appointment of M/s. B S R & Co., LLP, Chartered Accountants (ICAI Registration No. 101248W/W-100022), as the Statutory Auditor of the Company, is hereby ratified to hold office from conclusion of this meeting till the conclusion of the next Annual General Meeting on a remuneration to be fixed by the Board of Directors of the Company, in connection with the audit of the accounts of the Company for the financial year ending March 31, 2017.”

#### **SPECIAL BUSINESS:**

4. **APPOINTMENT OF MR. ADITYA PURI AS A NON- EXECUTIVE DIRECTOR OF THE COMPANY, LIABLE TO RETIRE BY ROTATION**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Sections 152, 161 and other applicable provisions, if any, of the Companies Act, 2013 ('the Act'), Mr. Aditya Puri (DIN: 00062650) who was appointed as an Additional (Non-Executive) Director of the Company pursuant to the provisions of Sections 152 & 161 of the Act and who holds office upto the date of this Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing his candidature for the office of Director, is hereby appointed as a Non- Executive Director of the Company, liable to retire by rotation.”

5. **APPOINTMENT OF MR. JIMMY TATA AS A NON- EXECUTIVE DIRECTOR OF THE COMPANY, LIABLE TO RETIRE BY ROTATION**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Sections 152, 161 and other applicable provisions, if any, of the Companies Act, 2013 ('the Act'), Mr. Jimmy Tata, (DIN: 06888364) who was appointed as an Additional (Non-Executive) Director of the Company pursuant to the provisions of Sections 152 & 161 of the Act and who holds office upto the date of this Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing his candidature for the office of Director, is hereby appointed as a Non- Executive Director of the Company, liable to retire by rotation.”

## 6. APPOINTMENT OF MR. BHAVESH ZAVERI AS A NON- EXECUTIVE DIRECTOR OF THE COMPANY, LIABLE TO RETIRE BY ROTATION

To consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Sections 152, 161 and other applicable provisions, if any, of the Companies Act, 2013 ('the Act'), Mr. Bhavesh Zaveri, (DIN: 01550468) who was appointed as an Additional (Non-Executive) Director of the Company pursuant to the provisions of Sections 152 & 161 of the Act and who holds office upto the date of this Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing his candidature for the office of Director, is hereby appointed as a Non- Executive Director of the Company, liable to retire by rotation.”

## 7. AUTHORITY TO ISSUE SECURED REDEEMABLE NON-CONVERTIBLE DEBENTURES

To consider and if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Section 71 read with Section 42 and all other applicable provisions, if any of the Companies Act, 2013 ('the Act'), read with the Companies (Share Capital and Debentures) Rules, 2014, and Companies (Prospectus and Allotment of Securities) Rules, 2014, as amended from time to time, the consent of the members be and is hereby accorded to the Board of Directors of the Company, to offer and/or invite for issue of secured redeemable non-convertible debentures (NCDs) on private placement, in one or more tranches, with the consent being valid for a period of 1 (one) year from the date hereof, on such terms and conditions including the price, coupon, premium / discount, tenor etc., as may be determined by the Board of Directors (or any other person so authorized by the Board of Directors), based on the prevailing market condition;

**RESOLVED FURTHER THAT** the aggregate amount to be raised through the issuance of NCDs pursuant to the authority under this Resolution shall not exceed the limit of ₹ 2,814 crores (Rupees Two Thousand Eight Hundred Fourteen crores only);

**RESOLVED FURTHER THAT** the Board of Directors of the Company, be and is hereby authorised to do all such acts, deeds, matters and things and to execute all such agreements, documents, instruments, applications etc. as may be required, with power to settle all questions, difficulties or doubts that may arise in regard to the aforesaid Resolution as it may in its sole discretion deem fit and to delegate all or any of its powers herein conferred to any of the Directors and/or Officers of the Company, to give effect to this Resolution.”

## 8. AUTHORITY TO ISSUE UNSECURED REDEEMABLE NON-CONVERTIBLE SUBORDINATED BONDS

To consider and if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Section 71 read with Section 42 and all other applicable provisions, if any, of the Companies Act, 2013 ('the Act'), read with the Companies (Share Capital and Debentures) Rules, 2014, and Companies (Prospectus and Allotment of Securities) Rules, 2014, as amended from time to time, the consent of the members be and is hereby accorded to the Board of Directors of the Company, to make private placement offers, invitations and issue of Unsecured Redeemable Non-Convertible Subordinated Bonds (Subordinated Bonds) in one or more tranches, with the consent being valid for a period of 1 (one) year from the date hereof, on such terms and conditions including the price, coupon, premium / discount, tenor etc., as may be determined by the Board of Directors (or any other person so authorized by the Board of Directors), based on the prevailing market condition;

# Notice



**RESOLVED FURTHER THAT** the aggregate amount to be raised through the issuance of Subordinated Bonds pursuant to the authority under this Resolution shall not exceed the limit of ₹ 670 crores (Rupees Six Hundred and Seventy crores only);

**RESOLVED FURTHER THAT** the Board of Directors be and is hereby authorised to do all such acts, deeds, matters and things and to execute all such agreements, documents, instruments, applications etc. as may be required, with power to settle all questions, difficulties or doubts that may arise in regard to the aforesaid Resolution as it may in its sole discretion deem fit and to delegate all or any of its powers herein conferred to any of the Directors and/or Officers of the Company, to give effect to this Resolution.”

## Registered Office:

Radhika, 2<sup>nd</sup> Floor,  
Law Garden Road, Navrangpura,  
Ahmedabad - 380 009

Mumbai,  
April 26, 2016

**By order of the Board  
For HDB Financial Services Limited**

**Harsh Bajpai  
Company Secretary  
ACS No.: A32436**

## Notes:

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, which sets out details relating to Special Business to be transacted at the meeting, is annexed hereto and forms part of the Notice.
2. **A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT ONE OR MORE PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF AND SUCH A PROXY / PROXIES NEED NOT BE A MEMBER OF THE COMPANY.**
3. The instrument of Proxy, in order to be effective, should be duly completed and lodged with the Company at its registered office not less than forty-eight hours before the scheduled time for commencement of the Meeting.
4. Corporate members intending to send their authorised representatives to attend the Annual General Meeting are requested to send a duly certified copy of their Board Resolution pursuant to the Section 113 of the Companies Act, 2013 authorizing their representatives to attend and vote on their behalf at the said Meeting.
5. Members/Proxies/Representatives should bring the enclosed duly filled Attendance Slip, for attending the Meeting.
6. All the documents referred to in the Notice are open for inspection at the registered office of the Company on all working days between 11.00 a.m. to 1.00 p.m. upto the date of the Annual General Meeting.
7. The Register of Beneficial Owners, Register of Members and Share Transfer Books of the Company shall remain closed from June 20, 2016 to June 28, 2016 (both days inclusive) for determining the name of the members eligible for payment of final dividend, if approved by the members in the ensuing Annual General Meeting.
8. The final dividend, as recommended by the Board of Directors, if declared at the Annual General Meeting, will be paid on or after Wednesday, June 29, 2016 to those members whose names appear on the Register of Members of the Company on June 17, 2016. In respect of the shares held in electronic form, the dividend will be paid on the basis of beneficial ownership as per details furnished by National Securities Depository Limited ('NSDL') and Central Depository Services (India) Limited ('CDSL') for this purpose.

## ANNEXURE TO THE NOTICE

### EXPLANATORY STATEMENT IN RESPECT OF SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

#### Item No. 4

The Board of Directors at its meeting held on April 14, 2016, appointed Mr. Aditya Puri (DIN: 00062650), as an Additional (Non - Executive) Director of the Company effective May 01, 2016 and upto the conclusion of this Annual General Meeting, pursuant to the provisions of Sections 152 and 161 of the Companies Act, 2013 ('Act'). Mr. Aditya Puri's term of office as an Additional (Non Executive) Director will expire on the date of this AGM.

It is proposed to appoint Mr. Aditya Puri as a Non- Executive Director of the Company, liable to retire by rotation.

Mr. Aditya Puri has submitted the following to the Company:

- i. Form DIR - 2: his consent to act as a Non - Executive Director of the Company, as per Section 152 (5) of the Companies Act, 2013;
- ii. Form DIR - 8: his disclosure to the effect that he is not disqualified to act as a Director of the Company, as per Section 164(2) of the Companies Act, 2013;
- iii. Form MBP - 1: his notice of interest in other legal entities along with the 'list of relatives', as per Section 184 of the Companies Act, 2013, and
- iv. Fit and Proper declaration: as per the Reserve Bank of India ("RBI") Master Circular no. DNBR (PD) CC.No.053/03.10.119/2015-16 dated July 01, 2015 on Corporate Governance guidelines for NBFCs.

A brief profile of Mr. Aditya Puri is given below:

Profile: Mr. Aditya Puri holds a Bachelor's degree in Commerce from Punjab University and is an Associate Member of the Institute of Chartered Accountants of India. Mr. Puri is the Managing Director of the HDFC Bank Limited since September 1994. He has nearly 40 years of experience in the banking sector in India and abroad.

The Company has received a notice in writing along with a deposit of requisite amount under Section 160 of the Act, from a member proposing the candidature of Mr. Aditya Puri for the office of Non Executive Director, to be appointed as such under the provisions of Section 152 and 161 of the Act.

The Board considers that his association with the Company would be of immense benefit to Company and it is desirable to avail services of Mr. Aditya Puri as a Non- Executive Director.

Accordingly, the Board recommends the resolution as set out at Item No. 4 of the accompanying Notice for the approval of the members.

Except Mr. Aditya Puri, being an appointee and his relatives, to the extent of their shareholding interest, if any, none of the other Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the said resolution.

#### Item No. 5

The Board of Directors at its meeting held on April 26, 2016, appointed Mr. Jimmy Tata (DIN: 06888364), as an Additional (Non - Executive) Director of the Company effective May 01, 2016 and upto the conclusion of this Annual General Meeting, pursuant to the provisions of Sections 152 and 161 of the Companies Act, 2013 ('Act'). Mr. Jimmy Tata's term of office as an Additional (Non Executive) Director will expire on the date of this AGM.

# Notice



It is proposed to appoint Mr. Jimmy Tata as a Non- Executive Director of the Company, liable to retire by rotation.

Mr. Jimmy Tata has submitted the following to the Company:

- i. Form DIR - 2: his consent to act as a Non - Executive Director of the Company, as per Section 152 (5) of the Companies Act, 2013;
- ii. Form DIR - 8: his disclosure to the effect that he is not disqualified to act as a Director of the Company, as per Section 164(2) of the Companies Act, 2013;
- iii. Form MBP - 1: his notice of interest in other legal entities along with the 'list of relatives', as per Section 184 of the Companies Act, 2013, and
- iv. Fit and Proper declaration: as per the Reserve Bank of India ('RBI') Master Circular no. DNBR (PD) CC.No.053/03.10.119/2015-16 dated July 01, 2015 on Corporate Governance guidelines for NBFCs.

A brief profile of Mr. Jimmy Tata is given below:

Profile: Mr. Jimmy Tata holds a Masters in Financial Management from Jamnalal Bajaj Institute of Management Studies (JBIMS) and is a qualified Chartered Financial Analyst. He has over 25 years of experience in banking sector. Prior to joining HDFC Bank in 1994, he was associated with Apple Industries Ltd. for 5 years. Presently, he is the Chief Risk Officer and part of Senior Management team of HDFC Bank.

The Company has received a notice in writing along with a deposit of requisite amount under Section 160 of the Act, from a member proposing the candidature of Mr. Jimmy Tata for the office of Non Executive Director, to be appointed as such under the provisions of Section 152 and 161 of the Act.

The Board considers that his association with the Company would be of immense benefit to Company and it is desirable to avail services of Mr. Jimmy Tata as a Non- Executive Director.

Accordingly, the Board recommends the resolution as set out at Item No. 5 of the accompanying Notice for the approval of the members.

Except Mr. Jimmy Tata, being an appointee and his relatives, to the extent of their shareholding interest, if any, none of the other Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the said resolution.

## Item No. 6

The Board of Directors at its meeting held on April 26, 2016, appointed Mr. Bhavesh Zaveri (DIN: 01550468), as an Additional (Non - Executive) Director of the Company effective May 01, 2016 and upto the conclusion of this Annual General meeting, pursuant to the provisions of Sections 152 and 161 of the Companies Act, 2013 ("Act"). Mr. Bhavesh Zaveri's term of office as an Additional (Non Executive) Director will expire on the date of this AGM.

It is proposed to appoint Mr. Bhavesh Zaveri as a Non- Executive Director of the Company, liable to retire by rotation.

Mr. Bhavesh Zaveri has submitted the following to the Company:

- i. Form DIR - 2: his consent to act as a Non - Executive Director of the Company, as per Section 152 (5) of the Companies Act, 2013;
- ii. Form DIR - 8: his disclosure to the effect that he is not disqualified to act as a Director of the Company, as per Section 164(2) of the Companies Act, 2013;
- iii. Form MBP - 1: his notice of interest in other legal entities along with the 'list of relatives', as per Section 184 of the Companies Act, 2013, and

- iv. Fit and Proper declaration: as per the Reserve Bank of India ('RBI') Master Circular no. DNBR (PD) CC.No.053/03.10.119/2015-16 dated July 01, 2015 on Corporate Governance guidelines for NBFCs.

A brief profile of Mr. Bhavesh Zaveri is given below:

Profile: Mr. Bhavesh Zaveri holds a Master's degree in Commerce from Mumbai University and is qualified CAIIB. He has over 30 years of experience in banking sector. Prior to joining HDFC Bank in 1998, he was associated with Barclays Bank for 8 years. Presently, he is the Country Head - Operations & Technology and part of Senior Management team of HDFC Bank.

The Company has received a notice in writing along with a deposit of requisite amount under Section 160 of the Act, from a member proposing the candidature of Mr. Bhavesh Zaveri for the office of Non Executive Director, to be appointed as such under the provisions of Section 152 and 161 of the Act.

The Board considers that his association with the Company would be of immense benefit to Company and it is desirable to avail services of Mr. Bhavesh Zaveri as a Non- Executive Director.

Accordingly, the Board recommends the resolution as set out at Item No. 6 of the accompanying Notice for the approval of the members.

Except Mr. Bhavesh Zaveri, being an appointee and his relatives, to the extent of their shareholding interest, if any, none of the other Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the said resolution.

## **Item No. 7**

The Company has been raising funds by issuing Secured Redeemable Non-Convertible Debentures (NCDs) on private placement basis, from time to time.

Pursuant to Section 42 of the Companies Act, 2013, read with Rule 14 of the Companies (Prospectus and Allotment of Securities) Rules, 2014, the Company is required to obtain approval of its members by way of a special resolution, before making any offer or invitation for issue of NCDs on a private placement basis. The said approval shall be the basis for the Board to determine the terms and conditions of any issuance of NCDs by the Company for a period of 1 year from the date on which the members have provided the approval by way of the special resolution.

The shareholders, at an extra-ordinary general meeting held on August 31, 2015 had accorded their approval to the Company for issuance of NCDs upto a limit of ₹ 5,000 crores. It may be noted that out of the said limit of ₹ 5,000 crores, the Company had so far raised ₹ 2,186 crores and the limit of ₹ 2,814 crores is available for further issuance.

The Board of Directors at its meeting held on April 14, 2016, has approved issue of NCDs in one or more tranches, on private placement basis, upto ₹ 2,814 crores and within the overall borrowing limit of ₹ 28,000 crores, subject to the approval of the members.

In view of the above, the approval of the members is sought for issue of NCDs on a private placement basis, in one or more tranches, for a period of 1 (one) year from the date of passing the Resolution, on such terms and conditions including the price, coupon, premium / discount, tenor etc., as may be determined by the Board of Directors (or any other person authorized by the Board of Directors), at the prevailing market condition.

Accordingly, the Board recommends the resolution as set out at Item No. 7 of the accompanying Notice for the approval of the members.

None of the Directors, Key Managerial Personnel or their relatives are in any way concerned or interested, financially or otherwise in the said resolution.

# Notice



## Item No. 8

The Company has been raising funds by issuing Unsecured Redeemable Non-Convertible Subordinated Bonds (Subordinated Bonds) on private placement basis, from time to time.

Pursuant to Section 42 of the Companies Act, 2013, read with Rule 14 of the Companies (Prospectus and Allotment of Securities) Rules, 2014, the Company is required to obtain approval of its members by way of a special resolution, before making any offer or invitation for issue of Subordinated Bonds on a private placement basis. The said approval shall be the basis for the Board to determine the terms and conditions of any issuance of Subordinated Bonds by the Company for a period of 1 year from the date on which the members have provided the approval by way of the special resolution.

Shareholders had accorded their approval to the Company for issuance of Subordinated Bonds upto a limit of ₹ 670 crores available for issuance, at the annual general meeting held on June 17, 2015. It may be noted that during the F.Y. 2015 - 16, the Company did not have any requirement of Tier II capital and so no issue of Subordinated Bonds were done during the year; therefore the limit for issuance of Subordinated Bonds of ₹ 670 crores continues to exist. The Board of Directors, at its meeting held on April 14, 2016, has approved issue of Subordinated Bonds in one or more tranches, on private placement basis, upto ₹ 670 crores and within the overall borrowing limit of ₹ 28,000 crores, subject to the approval of the members.

In view of the above, the approval of the members is sought for issue of Subordinated Bonds on private placement basis, in one or more tranches, for a period of 1 (one) year from the date of passing the Resolution, on such terms and conditions including the price, coupon, premium / discount, tenor etc., as may be determined by the Board of Directors (or any other person authorized by the Board of Directors), at the prevailing market conditions.

Accordingly, the Board recommends the resolution as set out at Item No. 8 of the accompanying Notice for the approval of the members.

None of the Directors, Key Managerial Personnel or their relatives are in any way concerned or interested, financially or otherwise in the said resolution.

### Registered Office:

Radhika, 2<sup>nd</sup> Floor,  
Law Garden Road, Navrangpura,  
Ahmedabad - 380 009

Mumbai,  
April 26, 2016

**By order of the Board  
For HDB Financial Services Limited**

**Harsh Bajpai  
Company Secretary  
ACS No.: A32436**

# HDB Financial Services Limited

CIN: U65993GJ2007PLC051028

Regd. Office: Radhika, 2<sup>nd</sup> Floor, Law Garden Road, Navrangpura, Ahmedabad - 380 009

## FORM OF PROXY

[Form No. MGT-11 Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member	
Registered Address	
Email ID	
Folio No./ Client ID	
DP ID	

I/We, the undersigned being the equity shareholder of the above company hereby appoint

- Name: \_\_\_\_\_, Address: \_\_\_\_\_

\_\_\_\_\_, Email ID: \_\_\_\_\_

Signature: \_\_\_\_\_, or failing him
- Name: \_\_\_\_\_, Address: \_\_\_\_\_

\_\_\_\_\_, Email ID: \_\_\_\_\_

Signature: \_\_\_\_\_, or failing him
- Name: \_\_\_\_\_, Address: \_\_\_\_\_

\_\_\_\_\_, Email ID: \_\_\_\_\_

Signature: \_\_\_\_\_, or failing him

as my proxy, to act for me/us at the 9<sup>th</sup> Annual General meeting of the shareholders to be held at HDFC Bank House, Final Plot No. 287, Ellis Bridge Township Scheme No. 3, Navrangpura, Ahmedabad, Gujarat - 380 009, India on the 28<sup>th</sup> day of June, 2016 at 12:00 Noon, for the purpose of considering and if thought fit, approving, with or without modification(s), following resolution(s):

- To receive, consider and adopt the Audited financial statements of the Company for the year ended March 31, 2016, including the audited Balance Sheet as at March 31, 2016, the Statement of Profit and Loss for the year ended on that date and the Cash Flow Statement for the year ended on that date together with the Reports of the Directors and Auditors thereon.
- To confirm the payment of Interim Dividend for the financial year 2015-16 and to declare final dividend on equity shares for the financial year ended on March 31, 2016.
- To ratify the appointment of Statutory Auditors and fix their remuneration.
- Appointment of Mr. Aditya Puri as a non- executive director of the company liable to retire by rotation.
- Appointment of Mr. Jimmy Tata as a non- executive director of the company liable to retire by rotation.
- Appointment of Mr. Bhavesh Zaveri as a non- executive director of the company liable to retire by rotation.
- Authority to issue Secured Redeemable Non-Convertible Debentures.
- Authority to issue Unsecured Redeemable Non-Convertible Subordinated Bonds

and at such meeting and any adjournment thereof, to vote, for me/us and in my/our name \_\_\_\_\_ (here, 'if for', insert 'for'; and 'if against', insert 'against' and in the latter case strike out the words below after 'Scheme of Amalgamation') the said Scheme of Amalgamation either with or without modification as my/our proxy may approve.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Signature of Shareholder \_\_\_\_\_

Signature of Proxy holder(s) \_\_\_\_\_

Notes:

- The Proxy Form must be deposited at the Registered Office of the Company at Radhika, 2<sup>nd</sup> Floor, Law Garden Road, Navrangpura, Ahmedabad 380 009 at least 48 hours before the time for holding the meeting. The proxy need not be a member of the Company.
- All alterations made in the Proxy Form should be initialled.
- In case of multiple proxies, proxy later in time shall be valid and accepted.

Affix  
₹ 1/-  
Revenue  
Stamp

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### HDB Financial Services Limited

Regd. Office: Radhika, 2<sup>nd</sup> Floor, Law Garden Road, Navrangpura, Ahmedabad - 380 009

#### ATTENDANCE SLIP

**PLEASE COMPLETE THIS ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL.**

I hereby record my presence at the 9<sup>th</sup> Annual General Meeting of the Company, convened on Tuesday, the 28<sup>th</sup> day of June, 2016, at 12:00 Noon at HDFC Bank House, Final Plot No. 287, Ellis Bridge Township Scheme No. 3, Navrangpura, Ahmedabad, Gujarat - 380 009.

Reg. Folio No : \_\_\_\_\_ DP ID No. : \_\_\_\_\_

Client ID No : \_\_\_\_\_ No. of Shares : \_\_\_\_\_

Name and Address of Equity Shareholder (IN BLOCK LETTERS):

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Name and Address of the Proxy (IN BLOCK LETTERS, to be filled in by the proxy attending instead of the Equity Shareholder):

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\_\_\_\_\_  
Signature of the Equity Shareholder / Proxy

**NOTE:** Equity Shareholders attending the meeting in person or through Proxy are requested to complete the Attendance Slip and hand it over at the entrance of the meeting hall.

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