

HDB/SLC/2025/1310**April 17, 2025**To,
Listing Compliance Department
BSE Limited
P J Towers, Dalal Street,
Mumbai - 400 001To,
Listing Compliance Department
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex,
Bandra (East), Mumbai– 400051

Dear Sir / Madam,

Sub.: Intimation to the Stock Exchange pursuant to Regulation 51(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 - Outcome of the Board Meeting held on April 16, 2025

Pursuant to the provisions Regulation 51(2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**SEBI Listing Regulations**”), as amended, we wish to inform you that the Board of Directors of the Company, at its meeting held on Wednesday, April 16, 2025, has inter-alia, approved:

- Appointment of M/s. N. L. Bhatia & Associates, Practicing Company Secretaries, as the Secretarial Auditor of the Company for 5 (Five) years commencing from Financial Year 2025-26 subject to approval of shareholders of the Company in ensuing Annual General Meeting, consequent to completion of tenure of M/s. Mehta & Mehta, Practicing Company Secretaries, as the Secretarial Auditor of the Company. M/s. N. L. Bhatia & Associates has over 29 years of experience in Secretarial Audit, Corporate Governance Advisory & Audit, Merger, Acquisition and Restructuring Representation before Regulatory Authority, Compliance Advisory, Compliance Management and Labour Law Compliance Advisory & Audit;
- Borrowing of funds by issue of debt securities on private placement basis, in one or more tranches, upto Rs. 42,007.72 Crore (Renewal of Rs. 24,857.72 Crore and Fresh approval of Rs. 17,150 Crore), subject to the approval of the shareholders of the Company; and
- Amendment to the ‘Code of Practices and Procedures for Fair Disclosure of Unpublished Price Sensitive Information’ pursuant to Regulation 8(2) of the Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015. A copy of the amended Code is attached herewith as Annexure - I and also available at Company website at www.hdbfs.com.

Further, the Board of Directors of the Company have recommended a final dividend of Re. 1/- (Rupee One Only) per equity share of the Face value of Rs. 10/- each for the financial year ended March 31, 2025, subject to the approval of the shareholders of the Company at the ensuing Annual General Meeting.

The above is for your information, records and dissemination.

Thanking you,

For HDB Financial Services Limited**Dipti Khandelwal**
(Company Secretary)
Membership No. F11340**Encl.: A/a**



**CODE OF PRACTICES AND PROCEDURES FOR FAIR
DISCLOSURE OF UNPUBLISHED PRICE SENSITIVE
INFORMATION**

OF

HDB FINANCIAL SERVICES LIMITED

Code of Practices and Procedures for Fair Disclosure of Unpublished Price Sensitive Information

1. INTRODUCTION

Pursuant to SEBI (Prohibition of Insider Trading) Regulations 2015 (Insider Trading Regulations), as amended from time to time, and based on the principles of Fair Disclosure outlined in the Insider Trading Regulations, the Company has formulated and adopted following Code of Practices and Procedures for Fair Disclosure of Unpublished Price Sensitive Information

2. DEFINITIONS

- (i). **“Act”** shall mean the Companies Act, 2013 and rules made thereunder, as amended.
- (ii). **“Board”** shall mean the board of directors of the Company.
- (iii). **“Code”** means this code of practices and procedures for fair disclosure of Unpublished Price Sensitive Information.
- (iv). **“Chief Investors Relations Officer”** means a senior officer as may be designated from time to time.
- (v). **“Company”** shall mean HDB Financial Services Limited.
- (vi). **“Compliance Officer”** means any senior officer, designated so and reporting to the Board, who is financially literate and is capable of appreciating requirements for legal and regulatory compliance under the Insider Trading Regulations, and who shall be responsible for compliance of policies, procedures, maintenance of records, monitoring adherence to the rules of preservation of Unpublished Price Sensitive Information, monitoring of trades and the implementation of the codes specified under the Insider Trading Regulations under the overall supervision of the Board.
- (vii). **“Insider Trading Regulations”** means Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015, as amended.
- (viii). **“Stock Exchange”** shall mean a recognised stock exchange on which the securities of the Company are listed.
- (ix). **“Unpublished Price Sensitive Information”** shall have the meaning given to such term in the Insider Trading Regulations and currently means any information, relating to the Company or its Securities, directly or indirectly, that is not generally available which upon becoming generally available, is likely to materially affect the price of the securities and shall, ordinarily including but not restricted to, information relating to the following: –
 - (i) financial results;
 - (ii) dividends;
 - (iii) change in capital structure;
 - (iv) mergers, de-mergers, acquisitions, delistings, disposals and expansion of business and such other transactions;
 - (v) changes in key managerial personnel.

All terms used but not defined herein shall have the meaning ascribed to such term under the Insider Trading Regulations. In case of any discrepancy between the Insider Trading Regulations and the terms defined herein, the meaning as ascribed under the Insider Trading Regulations, shall prevail.

3. CHIEF INVESTOR RELATIONS OFFICER

The Company Secretary and Compliance Officer of the Company shall be the Chief Investor Relations Officer for this code, who shall be responsible for, and deal with, the dissemination of information and disclosure of Unpublished Price Sensitive Information. She shall be responsible for ensuring that the Company complies with the continuous disclosure requirements of the Insider Trading Regulations and this Code.

4. PURPOSE AND SCOPE

4.1 Prompt public disclosure of Unpublished Price Sensitive Information

The Company shall make prompt public disclosure of Unpublished Price Sensitive Information that would impact price discovery to the stock exchanges where the securities of the Company are listed no sooner than credible and concrete information comes into being in order to make such information generally available to the public. Timelines stipulated in the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time, with respect to prior intimations / notices / notifications and disclosures shall be strictly observed by the Chief Investor Relations Officer(s) to ensure prompt public disclosure of Unpublished Price Sensitive Information.

4.2 Uniform and Universal dissemination of Unpublished Price Sensitive Information to avoid selective disclosure

The Unpublished Price Sensitive Information shall be disseminated uniformly and universally to all stakeholders through Stock Exchanges and by posting the same on official website of the Company i.e. www.hdbfs.com. The Company shall use its best endeavors to avoid selective disclosure of price sensitive information. However, if any information gets disclosed selectively or inadvertently or otherwise, endeavor shall be made to make generally available the above information through dissemination of the same to Stock Exchanges and/or by posting the same on the official website of the Company as soon as practicable.

4.3 Procedures for responding to any queries on news reports and/or requests for verification of market rumors by regulatory authorities

Chief Investor Relations Officer shall ensure that appropriate, fair and prompt response shall be submitted to all queries on news reports and/ or requests for verification of market rumors received from regulatory authorities and compliance with provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time, with respect to reporting of information/event and rumor verification.

4.4 Procedures for Disclosure/ dissemination of Information with reference to analysts, Institutional Investors and research personnel

Only public information will be provided to analysts, research personnel and institutional investors. Alternatively, any Unpublished Price Sensitive Information given to analysts, research personnel and institutional investors should be simultaneously made public at the earliest. Chief Investor Relations Officer shall ensure that SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time, with respect to analysts or institutional investors meet is complied with.

4.5 Need to know

Personnel working in concerned departments of the Company which are handling Unpublished Price Sensitive Information, should not share such Unpublished Price Sensitive Information with personnel of other departments of the Company or with outsiders except on a “*need to know*” basis. Unpublished Price Sensitive Information shall be handled on a “*need to know*” basis, such that Unpublished Price Sensitive Information shall be disclosed only to those persons where such communication is in furtherance of Legitimate Purposes, performance of duties or discharge of legal obligations. For sharing of Unpublished Price Sensitive Information with personnel of other departments of the Company or with outsiders, appropriate wall-crossing procedure as stipulated in Code of Conduct for regulating, monitoring and reporting of Trading by Insiders shall be followed.

4.6 Communication and procurement of Unpublished Price Sensitive Information

The determination of ‘legitimate purposes’ in relation to communication or procurement of Unpublished Price Sensitive Information under regulation 3 of the Insider Trading Regulations, shall be made by the Board or the Authorised Personnel in accordance with Clause 5.

5. DETERMINATION OF LEGITIMATE PURPOSE

- 5.1** In terms of the Insider Trading Regulations, it has been clarified that ‘legitimate purpose’ includes sharing of Unpublished Price Sensitive Information in the ordinary course of business by an Insider with partners, collaborators, lenders, customers, suppliers, merchant bankers, legal advisors, auditors, insolvency professionals or other advisors or consultants, provided that such sharing has not been carried out to evade or circumvent the prohibitions of the Insider Trading Regulations.
- 5.2** The determination of ‘legitimate purpose’ would be a subjective assessment, and would have to be evaluated on a case by case basis. As such, it would not be possible to prescribe an exhaustive list of circumstances that would be considered ‘legitimate’ at all times, for the purposes of sharing Unpublished Price Sensitive Information.
- 5.3** Having regard to the fiduciary obligations cast on the Board, this Policy sets out the broad principles of the approach that the Board shall adopt while considering if Unpublished Price Sensitive Information ought to be shared, in a particular set of circumstances, so as to ensure responsible treatment of Unpublished Price Sensitive Information, in line with the spirit of the Insider Trading Regulations, which shall include:

(a) Evaluating the purpose for which Unpublished Price Sensitive Information is proposed to be shared:

This would involve a consideration of the circumstances requiring the sharing of Unpublished Price Sensitive Information as: (i) being in the best interests of the Company, without any intention to make profits/ gains or avoid losses unlawfully; (ii) being in furtherance of a genuine business/ corporate purpose, or for enabling the Company to discharge its legal obligations, etc.

While undertaking this evaluation, it would also be relevant to consider the circumstances affecting the Company at that time, as well as the information that is generally available about the Company, at the relevant time. It is clarified that in the event there exist multiple purposes for sharing Unpublished Price Sensitive Information, each purpose will be evaluated on its own merits, in line with the aforementioned principles.

(b) Analysing the nature of the Unpublished Price Sensitive Information proposed to be shared in that regard:

The nature and extent of Unpublished Price Sensitive Information proposed to be shared, and whether the same is commensurate with the objective sought to be achieved, should also be subject to critical review. It is emphasized that Unpublished Price Sensitive Information should, at all times, be shared on a need – to – know basis, and only to the extent required.

(c) Identity of the persons with whom Unpublished Price Sensitive Information is proposed to be shared:

The Company should obtain the necessary particulars in respect of the persons (legal or natural) with whom Unpublished Price Sensitive Information is proposed to be shared, including, name, address, email, Permanent Account Number (PAN), or any other identifier authorised by law, where PAN is not available; and such other documents as may be deemed fit. These details shall be maintained digitally by the Company in a database that has time stamps and appropriate controls for maintaining audit trails. The recipient of Unpublished Price Sensitive Information shall be apprised of the following, by way of written intimation/contractual agreement, such as, confidentiality agreement or non – disclosure agreement: (i) the information being shared is Unpublished Price Sensitive Information and that the Company is the exclusive owner of such Unpublished Price Sensitive Information; (ii) upon receipt of Unpublished Price Sensitive Information, the recipient would be deemed to be an Insider and subject to the provisions of the Regulations, (iii) the recipient must maintain confidentiality of the Unpublished Price Sensitive Information at all times, (iv) the recipient may use the Unpublished Price Sensitive Information only for the approved purposes for which it was disclosed; (v) the recipient should provide a written undertaking that he/she/it shall not undertake trades in the securities of the Company while in possession of the Unpublished Price Sensitive Information; (vi) the recipient must extend all cooperation to the Company in this regard, and (vii) the recipient must also adopt a code of conduct in terms of Regulation 9 of the Insider Trading Regulations, to inter alia ensure that it safeguards the Unpublished Price Sensitive Information in line with the Regulations.

It is noted that information is shared by the Company, from time to time, in the ordinary course of its business activities with its advisers and service providers, viz., auditors, merchant bankers and legal advisers/consultants of the Company, etc. in line with the aforementioned principles.

6. CHINESE-WALLS

Personnel working in concerned departments of the Company which are handling Unpublished Price Sensitive Information, should not share such Unpublished Price Sensitive Information with personnel of other departments of the Company or with outsiders except on a need-to-know basis. No Unpublished Price Sensitive Information shall be communicated by such personnel to any person except in furtherance of his/her legitimate purposes, performance of duties or discharge of his/her legal obligations. For sharing of Unpublished Price Sensitive Information with personnel of other departments of the Company or with outsiders, appropriate wall-crossing procedure shall be followed.

7. POLICY REVIEW AND AMENDMENTS

The Board reserves the power to review and amend this Policy annually. All provisions of this Policy would be subject to revision / amendment in accordance with applicable laws as may be issued by relevant statutory, governmental and regulatory authorities, from time to time. In case of any amendment(s), clarification(s), circular(s) etc. issued by the relevant statutory, governmental and regulatory authorities are not consistent with the provisions laid down under this Policy, then such amendment(s), clarification(s), circular(s) etc. shall prevail upon the provisions hereunder.